

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Adopting Findings
Concerning the Feasibility of Using the
County's Personnel and Resources to
Operate Columbia County Rider (CC Rider)

ORDER NO. 2-2019

WHEREAS, ORS 279B.030 requires that except as provided in ORS 279B.036, before conducting a procurement for services with an estimated contract price that exceeds \$250,000, a contracting agency shall: (a) demonstrate, by means of a written cost analysis in accordance with ORS 279B.033, that the contracting agency would incur less cost in conducting the procurement than in performing the services with the agency's own personnel and resources; or (b) demonstrate, in accordance with ORS 279B.036, that performing the services with the agency's own personnel and resources is not feasible; and

WHEREAS, Columbia County provides public transportation through its transit department, Columbia County Rider Transportation (CC Rider); and

WHEREAS, the County currently has three full-time employees, who manage and administer the CC Rider program, and a contractor, who performs operations and maintenance services; and

WHEREAS, the contract for operations and maintenance, the value of which exceeds \$250,000, will expire in April 2019; and

WHEREAS, in accordance with ORS 279B.030, staff performed a cost analysis, attached hereto as Exhibit A and incorporated herein by this reference, using estimated numbers for the contractor's rate of compensation; and

WHEREAS, the analysis shows that the cost to contract for CC Rider operations and maintenance would be approximately \$3,848,171 over the course of three years, and the cost the County would incur in performing those services with its own personnel and resources would be \$4,815,828; and

WHEREAS, the cost to contract for the services would therefore save the County \$967,657 over three years; and

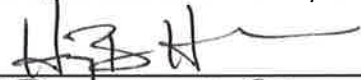
WHEREAS, because the County would incur more cost in performing the operations and maintenance services with its own staff and resources than in contracting for those services, staff recommends that the Board proceed with the procurement of a contractor to perform the services;


NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY HEREBY ORDERS as follows:

1. The Board adopts staff's report and analysis, attached hereto as Exhibit A and incorporated herein by this reference;
2. The Board adopts the above recitals as findings in support of its decision;
3. The Board finds that based on the final cost analysis, the County would incur more cost in performing CC Rider operations and maintenance services with its own personnel and resources than it would by contracting for those same services; and
4. Based on all of the foregoing and in accordance with ORS 279B.030(a), the Board orders the procurement of operations and maintenance services for CC Rider.

DATED this 23rd day of January, 2019.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Henry Heimuller, Chair

By: 
Margaret Magruder, Commissioner

By: 
Alex Tardif, Commissioner

Approved as to form

By: 
Office of County Counsel

COLUMBIA COUNTY


Transit Department: CC Rider



ST. HELENS, OR 97051

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 Direct (503) 366-0159
www.columbiacountyrider.com

DATE: January 14, 2019

FROM: Todd Wood, Transit Administrator 

TO: Board of County Commissioners

RE: Feasibility Analysis: Contracted vs. In-House Transit Operations

Transit staff have prepared the attached preliminary feasibility analysis in support of issuing an RFP for contracted transit operations services. Due to the early withdrawal of current contractor MTR Western, a new contractor must be in place or the County must have made arrangements for in-house provision of these services no later than April 16, 2019.

The attached analysis utilizes tools prepared by the County Finance Department for budgeting staff salaries and draws on prior estimates and example calculations provided by Finance in 2016, along with current administrative allocation calculations for the Transit Department and the Public Works Department, for comparative purposes. Information is not yet available for actual rates per hour that might be proposed by a third-party contractor, but based on knowledge of rates currently in place for similar, neighboring transit providers, estimates ranging from \$65/hour to \$75/hour are used here to compare against the estimated cost for the Transit Department to provide in-house transit operations services.

Over the three-year period including fiscal years 2020-2022, the estimated in-house cost of providing transit operations services is calculated to be \$4,815,828. Using the highest included rate of \$75/hour, the estimated cost of contracting for transit operations services is calculated to be \$3,848,171, a savings to the County of \$967,657 over the three-year period.

On this basis, Staff recommends proceeding with the issuance of an RFP to solicit third-party proposals for the provision of transit operations services.



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